



Minnesota Department of **Human Services**

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## **Community Health Worker Coverage in Minnesota Health Care Programs**

Since July 1, 2008, the Department of Human Services has covered Community Health Worker (CHW) services in our public programs. On an individual level, CHW services consist of targeted, diagnosis-based health education designed for clients who may have challenges interacting with the medical system due to language or cultural barriers. On a system level, CHW services extend the reach of medical professionals into underserved communities by opening up a means for culturally appropriate, back-and-forth communication between practitioners and their patient panels.

The following provider types can bill for CWH services:

- Advance Practice Registered Nurse
- Clinic
- Community Health Clinic
- Critical Access Hospital
- Dentist
- Family Planning Agency
- Federally Qualified Health Center (not outside the encounter rate)
- Hospital
- Indian Health Service (IHS) Facility
- Mental Health Professionals
- Physician
- Public Health Clinic Nurse
- Rural Health Center (not outside the encounter rate)
- Tribal Health Facility

## Billing Process

- Bill MHCP electronically using 837P:
  - Use hospitals, clinics, physician, or APRN National Provider Identifier (NPI) as billing provider
- Use procedure codes:
  - 98960 Self-management education & training, face to face, 1 patient
  - 98961 Self-management education & training, face-to-face, 2 - 4 patients
  - 98962 Self-management education & training, face-to-face, 5 - 8 patients
- Bill in 30-minute units: limit 4 units per 24 hours; no more than 8 units per calendar month per recipient
- Bill separate lines for each day service is provided
- Enter appropriate diagnosis
- Use CHW non-pay Unique Minnesota Provider Identifier (UMPI) number as rendering or attending provider
- If the billing provider is not the same as the ordering provider, the billing provider can only bill the number of units ordered by the ordering provider.

## Documentation Requirements

Billing providers are required to document – along with other standard requirements -- the following information for each CHW service ordered:

- An order for services signed by an MHCP-enrolled physician, dentist, APRN, or public health nurse. The billing and ordering providers may be different.
- Documentation of the date of service, start and end time for the service, whether the service was group or individual and if group, number of patients present, summary of the session's content, and the CHWs signature and printed name

This information must be kept in each patient's chart.

## Rates

Current rate, effective 1/1/2013, per 30-minute unit:

CPT code 98960	1 client	<b>\$20.84</b>
CPT code 98961	2-4 clients	<b>\$ 9.80</b>
CPT code 98962	5-8 clients	<b>\$ 7.11</b>

For up-to-date information on DHS policy related to Community Health Workers, there is a CHW page on the DHS Provider Manual, at:

[http://www.dhs.state.mn.us/main/dhs16\\_140357](http://www.dhs.state.mn.us/main/dhs16_140357)

For further information about requirements for enrolled DHS providers, the Provider Requirements page of the DHS manual is at:

[http://www.dhs.state.mn.us/main/id\\_008921](http://www.dhs.state.mn.us/main/id_008921)

For other questions about DHS policy related to Community Health Workers, please contact:  
MCHP Provider Help Desk: 651-431-2700